



Vienna, 12 May 2025

## Call for Tender: Accompanying Project Evaluation

**Accompanying Project Evaluation for an independent assessment of the project, the project activities and tools including their effectiveness within the EU AMIF project „EMV-LII - Empowering Migrant Voices for local integration and inclusion“(101141138 – EMV-LII)**

### **1. Background information**

The Austrian NGO **Südwind** has been campaigning for sustainable global development, human rights and fair working conditions worldwide for over 40 years.

Südwind's key fields of action are Global Education/Global Citizenship Education (GCE) and the introduction of international development issues and concerns into civil society initiatives, mostly via events and campaigns. The work also includes advocacy to relevant political decision-makers. Südwind informs about international development-related issues and critical questions policies that maintain or increase inequality, ostracize the socially powerless, and breach basic human rights. Südwind develops solutions, alternatives, and visions for global justice through dialogue with partners from civil society and developing countries. Over ten years Südwind has been working on migration & development especially on Diaspora and Migrants engagement and participation.

Since March 2024, Südwind is leading the EU AMIF project “**EMV-LII - Empowering Migrant Voices for local integration and inclusion**”. The project, funded by the Asylum, Migration and Integration Fund of the European Union, is implemented in partnership with other non-profit entities and local authorities in the following EU countries: **Austria, Croatia, Germany, Greece, Italy, Luxembourg and Slovenia**. Partner municipalities are Migrants Advisory Council of **Graz**, Marktgemeinde **Lustenau (AT)**, Senate administration for Labour, Social affairs, equality, Integration and Anti-discrimination - Officer of the Senate of **Berlin** for Integration and Migration (**DE**), **Medjimurje** County (**HR**) Comune di **Empoli (IT)**, **Herakleio** Development Agency (**GR**), Municipality of **Ljubljana** and **Association of Municipalities and Towns** of Slovenia (**SI**), **Schifflange** Municipality (**LU**)

**The general objective** of the project is to support the development and implementation of local integration strategies by increasing migrants' and Diaspora organisations' participation for more effective inclusion at local and regional level, with a special emphasis on including migrants with specific needs focusing on persons in need of international protection, young migrants and women.



**Co-funded by  
the European Union**

Funded by the European Union. Views and opinions expressed are however those of the partnership only and do not necessarily reflect those of the European Union or the Asylum, Migration and Integration Fund (AMIF). Neither the European Union nor the granting authority can be held responsible for them.

## **The specific objectives of the project are:**

### Specific objective 1. Strengthened and empowered participation of migrants in local integration, through trainings and capacity building

This pillar of the project aims at empowering migrants to have their voices be heard – including migrants with specific needs (focus on women, young migrants and people in need of international protection)

### Specific objective 2. Increased capacity and willingness of local and regional authorities to engage migrants in local integration strategies

Successful integration, as research of the EMVI project revealed, needs also representation, visibility, and sensitivity to diversity and discrimination, therefore it is important to also strengthen the visibility of migrants within the administration staff and their inclusion in policy-making by tailored trainings for the municipalities, intercultural mediators and training of staff in anti-discrimination measures

### Specific objective 3. Strengthen participation mechanisms for local integration

The action supports the installation and/or adaptation of structured ways to consult migrants regularly on policies that directly concern them, based on the intense exchange of the partners with their heterogeneous contexts and different experiences. Thereby new spaces for migrants will be opened to get their voices heard for local integration and local integration strategies and foster the dialogue and inform the majority population on the realities and needs of minority groups, in local media, at local events and in public debates.

**The project addresses** migrants' communities, migrants' organisations, decision makers, journalists and the general public.

## **Target groups:**

- migrants understood as third-country nationals with a special emphasis on those in need of international protection, young migrants and women living in the local and regional areas of the partnership
- migrant organisations, migrant- and refugee-led organisations, self-organisation and diaspora organisations established in the local and regional areas of the partnership
- migrants advisory councils on regional, local, national and EU levels and their representatives
- local and regional authorities, their officials and politicians
- journalists and social media multipliers/influencers
- NGOs and civil society
- citizens of the host communities
- EU Decision makers in EC, EP

**Project Partners:** Südwind, Marktgemeinde Lustenau and City of Graz, Migrants Advisory Board Graz and ADYFE (Austria), Centre for Peace Studies (CPS) and Medjimurje County (Croatia) COSPE and Comune di Empoli (Italy), moveGLOBAL and Senate administration for Labour, Social, Affairs, Equality, Integration and Anti-Discrimination, - Officer of the Senate of Berlin for Integration and Migration (Germany), Symbiosis and Herakleio Development Agency (Greece), FSLUX and Municipality of Schiffflange (Luxembourg), Mirovni Institut, Kulturno drustvo Gmajna, Skupnost Obcin Slovenije and City of Ljubljana (Slovenia)

## **2. Nature and Scope**

The external accompanying evaluation is aimed to verify efficacy and effectiveness of project activities and results; relevance of the project strategies towards the identified target groups; the sustainability in terms of project ownership; impact on beneficiaries and target groups and the coherence and complementarity of project activities towards regional and EU policies, programs and projects and mainstreaming of gender policies adopted. In order to guarantee a neutral analysis, an external evaluator is in charge of the preparation and submission of evaluation tools.

The external evaluation will assess the project, its activities, and tools independently, including their effectiveness, KPI fulfilment, contribution to objectives, and impact. The evaluation will be done in an

accompanying mode, developing all indicators and measurements with the project staff and informing the project during its duration at meetings on needs for corrective action and possibilities for improvement.

KPI Outputs and Result indicators (List of project KPIs provided and relevant programme KPIs see annex)

Indicators for Union Actions template (Annex VIII), EN (see annex)

Südwind is looking for a qualified applicant to

- **develop an evaluation guideline** (approx. 7 pages) that will be implemented in all countries by the project staff, in English
- **accompanying evaluation in cooperation with** the project partners in **the implementation of the project**
- **prepare a mid-term** (approx. 10 pages) **and final evaluation report** (approx. 20 pages) including lessons learnt and good practice recommendations in English (supported by the project staff)
- **consider intersectionality** (particularly regarding the possibility of participation of migrant women) **in the guidelines, accompanying evaluation and report**

The project **Work Packages** are as follows:

WP 1 Project Coordination and Good Practice Exchange -> contributing to SO1-3 (lead: Südwind)

WP 2 Trainings and Capacity Building for Communication and Advocacy for and of migrants and migrant organisations -> leading to SO 1 Strengthened and empowered participation in local integration (Lead: MoveGlobal+CMS)

WP 3 Capacity Building for and advocacy with local and regional authorities to engage migrants in local integration strategies -> leading to SO 2 increased capacity and willingness of local and regional authorities to engage migrants in local integration (Lead: Mirovni Institut+Südwind)

WP 4 Participation Mechanisms for local integration and migrant structures strengthened to engage more migrants and migrant organisations more deeply in local integration -> leading to SO3. Strengthened participation mechanisms for local integration (Lead: Südwind+Migrants Advisory Council Graz)

WP 5 Communication and Dissemination -> contributing to SO1-3 (Lead: COSPE+Symbiosis)

### **3. Legal requirements**

Offers are accepted from all countries of the project partnership (Austria, Croatia, Germany, Greece, Italy, Luxembourg, Slovenia) as well as from applicants in the European Union who have a strong and proven link to one of those countries.

### **4. Timeline**

Deadline for Applications: **31<sup>st</sup> of May 2025**

Tender committee selection publication: **16<sup>th</sup> June 2025**

Development of Evaluation Guideline till: **8<sup>th</sup> September 2025**

Presentation & Discussion at Partner Meeting: **17-19th September 2025 (Berlin)**

**Accompanying evaluation: continuous**

**Mid-Term Report: 28<sup>th</sup> February 2026**

**Final Evaluation Report: 31<sup>st</sup> March 2027**

## **5. Budget available**

**8.000-12.000 EUR**

Costs related to the submission of the offer will not be refunded.

## **6. Provisions**

**Applicants should provide the following documents**

1. Concept of the planned evaluation (approx. 3-5 pages)
2. Description of working experience in the field of evaluation and citizens'/migrants' participation
3. Budget including all costs (incl. VAT)
4. Timetable for the assigned activities
5. Signature of the service provider (legal representative)

The proposal has to be provided in English. The working language is English.

## **7. Contact and Deadline for Submission**

Interested applicants are invited to send their offer and the above-mentioned documents to Südwind, only through e-mail to the address [stefan.grasgruber-kerl@suedwind.at](mailto:stefan.grasgruber-kerl@suedwind.at) with "**Südwind Tender EMV-LII Evaluation**" in the subject line.

Submission deadline: **31<sup>st</sup> of May 2025**

Questions can be sent via E-Mail until **26<sup>th</sup> May 2025**

## **8. Assessment and evaluation criteria for the tender**

Südwind's tender evaluation committee will assess the tenders in accordance with the following criteria:

- Experience in the field of the assignment // 40 %
  - level of knowledge on evaluations
  - level of knowledge on participation of migrants
  - level of experience in accompanying a project team
- Proposed implementation strategy and method within the given timeframe // 30%
  - Proposed implementation strategy, approach and method
  - Proposed timeframe
- Costs and quality of the offer // 30%

Should the committee consider it necessary, candidates will be asked to provide additional information.

If necessary, (online) meetings with the pre-selected candidates will be arranged.

Finally, Südwind will select the offer and propose the applicant to sign a contract in accordance with Austrian law.

## **9. More information about Südwind and “EMV-LII”**

Website EMV-LII: [www.diaspora-participation.eu](http://www.diaspora-participation.eu)

Website Südwind: <https://www.suedwind.at/projekt/emv-lji-empowering-migrant-voices/>

ANNEX: List of Project and Programme KPIs

## **ANNEX EMV-LII KPI List for Tender (according to Grant Agreement)**

### **Specific objective 1. Strengthened and empowered participation of migrants in local integration, through trainings and capacity building**

This pillar of the project aims at empowering migrants to get heard – including migrants with specific needs (focus on women, young migrants and people in need of international protection)

This will be reached through the following activities:

- Tailored training programme for migrants and their organisations to build skills for participation in local integration strategy (e.g. advocacy, legal issues, self-organising, building an organisation, project management, fundraising, campaigning, local integration strategies, language related to participation)
- Women advocates training
- Legal training based on rights-based approach
- Advocacy and Participation Activities of migrants and their associations on local integration, migrants & citizenship rights
- Empower migrants' Communication Activities like pod- and radiocasts, video and social media content, media appearance training
- Strengthen visibility of migrants in the municipality through communication and in public spaces/events in co-creation.

KPIs for objective 1 (if baselines not established this will be done in the initial assessment of WP 3)

- Number of migrants and their organizations who completed the tailored training program

Unit of measurement: number of migrants trained, baseline: 0, Target value: 840 migrants

- Number of women advocates trained

Unit of measurement: number of women advocates trained, baseline: 0, Target value: 120 migrant women advocates

- Percentage of participants who report increased knowledge and skills in the training topics such as advocacy, legal issues, self-organizing, building an organization, project management, fundraising, campaigning, and local integration strategies

Unit of measurement: percentage of participants report increase in evaluation, baseline: 0, Target value: 85%

- Percentage increase in number of advocacy and participation activities organized by migrants and their associations

Unit of measurement: percentage increase in number of advocacy and participation activities, baseline: defined in baseline assessment, Target value: 30% increase on average over the 7 countries and 8 local areas

- Increase in media appearances made by migrants after media trainings

Unit of measurement: percentage increase in number and quality of media appearances, baseline: defined in baseline assessment, Target value: 20% on average over the 7 countries and 8 local areas in number and 10% in quality (wider outreach, longer duration of appearance)

- Increase of public spaces/events where migrants are visible in the municipality

Unit of measurement: percentage increase in visibility of migrants in public spaces and events, baseline: defined in baseline assessment, Target value: 20% on average over the 7 countries and 8 local areas

- Percentage increase of migrants who report feeling empowered to participate in local integration strategies

Unit of measurement: percentage of migrants feeling empowered for local integration strategies, baseline: to be established, Target value: +40%

### **Specific objective 2. Increased capacity and willingness of local and regional authorities to engage migrants in local integration strategies**

Successful integration as research of the EMVI project revealed, needs also representation, visibility, and sensitivity to diversity and discrimination, therefore it is important to also strengthen the visibility of migrants within the administration staff and their inclusion in policy-making by tailored trainings for the municipalities, intercultural mediators and training of staff in anti-discrimination measures

Therefore the following activities will be implemented:

- Baseline Assessment of local integration strategies and migrant participation in those
- Trainings for LA officials and local politicians on participatory methods for local integration
- anti-discrimination and social inclusion trainings for LAs based on specific local needs



- train and facilitate migrants engagement as anti-discrimination mediators
- Advocacy and lobbying with LAs on migrants participation and engagement
- Multistakeholder Workshops and Roundtables co-designing and co-implementing local integration strategies and other policies relevant for local integration

KPIs for objective 2 (if baselines not established this will be done in the initial assessment of this WP)

- Number of local integration strategies and action plans including migrant participation in their design and implementation

Unit of measurement: number of local integration strategies co-designed or co-implemented in the 8 local areas, Baseline value 3 (Graz, Lustenau, Berlin), Target value: min. 6

- Number of LA officials and local politicians who completed trainings

Unit of measurement: number of trainees, Baseline value 0, Target value: 224

- Percentage increase of LA officials and local politicians who report increased knowledge and willingness to engage migrants in local integration strategies

Unit of measurement: percentage increase of LA officials and local politicians, Baseline value: to be established in assessment, Target value: 30% increase

- Number of participants in anti-discrimination trainings conducted for LAs

Unit of measurement: number of trainees, Baseline value 0, Target value: 80

- Number of migrants trained and engaged as anti-discrimination mediators

Unit of measurement: number of trainees, Baseline value to be established in initial assessment, Target value: +120

- Percentage increase in Number of advocacy and lobbying meetings organized with LAs on migrants' participation and engagement

Unit of measurement: percentage increase, Baseline value: to be established in assessment, Target value: 30% increase

- Number of multistakeholder workshops and roundtables conducted for local integration strategies

Unit of measurement: number of workshops and roundtables, Baseline value: 0, Target value: 24

Specific objective 3. Strengthen participation mechanisms for local integration

The action supports the installation and/or adaptation of structured ways to consult migrants regularly on policies that directly concern them, based on the intense exchange of the partners with their heterogeneous contexts and different experiences. Thereby new spaces for migrants will be opened to get their voices heard for local integration and local integration strategies and foster the dialogue and the information of the majority population on the realities and needs of minority groups, in local media, at local events and in public debates.

Towards this objective the following activities are planned:

- Issue raising meetings for migrants partly including city councillors and policy makers
- E-Participation Tool to support and structure issue raising developed or enhanced
- Develop + strengthen Migrants Advisory Councils and committees for local integration and civic participation
- Strengthen networks, initiatives and advocacy campaigns of migrant organisations
- Enhance participation of migrants and refugees in local / neighbourhood boards.
- Enhance and strengthen migrant positioning and developing of policy papers for the co-design and co-implementation of local integration strategies

KPIs for specific objective 3 Strengthen participation mechanisms for local integration

- Number of issue-raising meetings for migrants organized, including city councillors and policy makers

Unit of measurement: number increase of issue-raising meetings for migrants and with city councillors and policy makers, Baseline value: EMVI Issue raising meetings (as established in final report end of 2023), Target value: +5 per local area in the project for migrants and +2 with city councillors and policy makers

- Number of E-Participation tools established in 8 local areas

Unit of measurement: number of E-Participation in 8 local areas. Baseline value: 5, Target value: 8

- Percentage increase in ideas and demands raised on the e-participation tool:

Unit of measurement: percentage increase. Baseline value: 30 per local area, Target value: +20%

- Number of migrants advisory councils and committees newly established/renewed

Unit of measurement: number of councils, Baseline value: 3 Target value: 6

- Number of migrants advisory councils strengthened and enhanced

Unit of measurement: number of councils, Baseline value: 0 Target value: 3

- Percentage increase of initiatives, and advocacy campaigns of migrant organizations strengthened

Unit of measurement: percentage increase of initiatives reported and supported, Baseline value: Initial assessment Target value: +30%

- Percentage of migrant and refugee participation in local/neighbourhood boards

Unit of measurement: percentage participation, Baseline value: Initial assessment Target value: +20%

- Number of policy papers developed by migrants for co-designing and co-implementing local integration strategies

Unit of measurement: number, Baseline value: 0 Target value: min. 8

- Number of new media appearances and media content produced

Unit of measurement: number, Baseline value 0 Target value: min 8 per local area

All KPIs relating to persons will be reported by age brackets (< 18, 18-60, > 60) and by gender, as established in Annex VIII of regulation 2021/1147

Additionally the following Programme KPIs according to Annex VIII of regulation 2021/1147 will be used (<https://eur-lex.europa.eu/eli/reg/2021/1147/oj/eng> ANNEX VIII):

- Number of participants in training activities

Unit of measurement: number, Baseline value 0 (for project), target value: 960 migrants total for project

- Number of participants who consider the training useful for their work

Unit of measurement: number of participants report usefulness, baseline: 0, Target value: 75% of participants

- Number of participants who report three months after the training activity that they are using the skills and competences acquired during the training

Unit of measurement: number of participants report to use, baseline: 0, Target value: 75% of participants

- Number of local and regional authorities supported to implement new participation+integration measures

Unit of measurement: number of LAs and RAs, baseline: 0, Target value: 8

Further by building the capacities of local and regional authorities it will contribute to the - Number of integration projects where local and regional authorities are the beneficiary, however this cannot be measured for this project alone.

All activities towards the three Specific objectives will be supported by WP 1 Coordination and Good practice