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Frequently Asked Questions about the MOL Municipal Police Department

Can I bring proceedings (e.g. appeal, complaint, claim, etc.) against a notice of violation?

In accordance with Article 57, Paragraph 5, of ZP-1 (Minor Offences Act), an authorized officer of the Municipal Police Department left a Notice of Violation for you at the location of the violation, since you were not present to be issued a fixed penalty notice on the spot. There are no proceedings permitted against a Notice of Violation, since it is merely intended to provide information for the violator. Your application will therefore be dismissed.



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I have received a Notice of Violation. What is the deadline for paying the fine at half price?

The Notice of Violation is intended merely to provide information on the violation, which means that the deadline for the fine payment has not yet started. In order to ensure that the fine is paid (travel abroad, etc.), the authorized officer may

request that you pay the fine on the spot and will issue a receipt for the payment. In the event of non-payment, the authorized officer will issue a decision on the temporary revocation of your passport, driving license, vehicle documents, transport documentation or other documents.

Once you have paid the fine, the seized documents will be returned to you. If you are absent from the place of violation, the deadline for the payment of the fine will start when the fixed payment order is issued. The fine can be paid at half price within 8 days of fixed payment order entering into force.

I would like to pay using a payment slip. How do I fill it in to ensure that the fine is paid correctly?

You can pay the fine using the enclosed payment slip – the UPN (Universal Payment Order) form. If you want to pay using online banking or if you are filling in a payment slip, enter the following data:

Transaction account: SI56 0126 1461 0566 850

Reference: SI12 7560XXXXXXXXXX (the eight-digit number of the payment order followed by the control number that you should copy from the attached payment slip, e.g. 7560280357213).

Purpose code: COST Recipient's bank BIC: BSLJSI2X

The amount of the fine to be paid:

Payer data:

Recipient data: MESTNA OBČINA LJUBLJANA (Ljubljana City Municipality), MESTNI TRG 1, 1000 LJUBLJANA

Purpose: FINE FOR OFFENCES

The fine can also be paid in any bank or post office branch.



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More on jurisdiction, powers, and work of Municipal Police officers on the website of Ljubljana Municipal Police Department:

<http://www.ljubljana.si>

City of Ljubljana



Municipal Police Department

BASIC INFORMATION

Municipal Police Department

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In December 2006, the Act on Local Police was adopted (OG RS, Nr. 139/2006). It regulates the jurisdiction of the city municipality for the foundation and organization as well as defining the scope and tasks of Municipal Police officers, it defines conditions for performing tasks of officials in the Municipal Police Department, mandate, uniform, designation and equipment of Municipal Police officers, content and keeping of records.

What are the scope and tasks of Municipal Police officers?

As a law enforcement authority of MOL, in the framework of and in line with regulations, the Municipal Police Department ensures the preparation of Municipality of Ljubljana's safety program and on its basis takes care of public safety and public order in Ljubljana, and is competent:

- to supervise safe and unobstructed road traffic in residential areas;
- to ensure road and environmental safety;
- to take care of safety on public paths, recreational and other public spaces;
- to protect public assets, natural and cultural heritage;
- to maintain public order and peace;
- to manage the prosecution process in line with legislation;
- to keep records as prescribed regarding formal measures and in connection with the prosecution procedure.

What kind of powers do Municipal Police officers have?

A Municipal Police officers has the following powers in performing their tasks:

- warning
- oral decree
- establishing identity
- security search of a person
- seizure of objects
- detention of offenders
- use of physical restraint, handcuffs and other restraining means, and gas spray (hereinafter: coercive means).



Photo: archives of MPD

How can I park without breaking the rules or threatening others in traffic?

I should park so that a secure and free-flowing way is ensured, especially for the most vulnerable traffic participants (e.g. children pedestrians, cyclists, etc.), parking places for disabled can be used, and that traffic flow is possible, which is one of the key tasks and priorities of Ljubljana Municipal Police Department.

The vehicle should be parked:

- according to traffic code, and on designated areas
- so that it does not provide obstacles, does not hinder or jeopardize other traffic users

Traffic areas must be accessible only for those, for whom they are intended.

Imprudent parking on pavements jeopardizes the most vulnerable traffic participants (e.g. children, mothers with strollers, older people, etc.), which is the reason for the Municipal Police officers to order removal of the vehicle by a tow truck.



Photo: archives of MPD

When looking for a parking place, one should not be led by the idea that parking as close to the target is a basic human right regardless of the consequences.

Short-term parking area

It is an area where parking is timely limited (i.e. blue areas) up to max. **two hours**. Short-term parking areas are intended for drivers who have some short errands in the vicinity. Drivers who park in these areas for the whole day abuse their purpose.

If I park in the short-term parking area, I always mark the time of arrival and place the watch on the front side of the windscreen, so that it is visible from outside.

In the short-term parking areas:

- the driver must mark the time of arrival in the visible part of the vehicle
- after the time is up, they have to drive away



Photo: archives of MPD

My vehicle was removed by a tow truck. What can I do?

Unfortunately, the result of illegal parking is that the Municipal Police Department arranges for the vehicle to be removed.

The City Council of the City of Ljubljana set the charges for the removal and storage of parked vehicles and the taking away of abandoned vehicles on the basis of the Decree on Road Traffic Management.

At the behest of Municipal Police Department, vehicles are removed to location Avtosejem – **Cesta dveh cesarjev** (phone: +386 (0)1 257 48 61 and mobile: +386 (0)51 358 832) by the Ljubljana Parking and Markets public company.

There is also a cashier's office at this site, **opened 24 hours a day**, where charges may be paid.

Charges for:

- removal of parked vehicles: €100
- removal of abandoned vehicles: €35
- storage of removed parked vehicles: €5/day